

# TRANSPORTATION REQUEST FORM

To Principal/Coach/Advisor:

As parent(s)/guardian of our son/daughter, it is understood that the usual school policy regarding school sponsored student trips is that students leaving school by bus must also return by bus.

Unusual circumstances, as described below, require our child not ride to and/or from the scheduled school activity by the school transportation provided.

We therefore give our complete approval and assume responsibility for the safety and well-being of our child upon their departure from the school sponsored activity and corresponding transportation provided.

Reason for the Request:

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**Note: If this request involves more than one coach/advisor, then both must sign this form and it must be retained by both coach(es)/advisor(s).**

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1<sup>st</sup> Coach/Advisor Signature

\_\_\_\_\_  
2<sup>nd</sup> Coach/Advisor Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

Sport/Activity: \_\_\_\_\_

Date of Activity: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

**NOTICE: It is understood that the request must be an unusual circumstance and may not be approved after the proper form has been submitted.**